



Title: Children's Program Teacher

Part Time and On-call Positions, Evening and Weekend Positions

Compensation: \$10/hour

Description

The mission of Saint John's Program for Real Change is to unleash the potential of mothers in crisis to improve their quality of life and enrich the lives of their families. We are seeking a Children's Program Teacher who wholeheartedly supports our goal of breaking the cycle of poverty and dependence for homeless families and who is ready to play a role in achieving this goal.

Saint John's operates the largest shelter program in Sacramento County, and the only one focused exclusively on homeless mothers and children - the most rapidly rising segment of the homeless population nationally. Established as an emergency shelter in 1985, Saint John's now provides not only shelter, it provides a hand up and out of poverty through a trajectory of services focused upon preparing them for employment and self-sufficiency. Included in this continuum are three housing programs and three social enterprises.

Candidates Must Display:

- **Ability to work with children and families**
- **Understanding of developmentally appropriate practices in early education**
- **Health and safety knowledge**
- **Critical thinking skills**
- **Decision making skills**
- **Customer Service skills**
- **Professional etiquette**
- **Ability to maintain appropriate boundaries with staff and clients**
- **Flexibility and sturdiness**
- **Maintenance of confidentiality at all times**
- **Respect**

The ideal candidate will embody Saint John's values of courage, effort, gratitude, respect, community and growth.

The Children's Program Teacher works under the supervision of the Children's Program Director to ensure the mission of the agency is implemented with the highest degree of quality and compassion. As a member of the Children's



Program team you will be responsible for effective and efficient delivery of services to all children, clients, staff and volunteers. This position is responsible for the safety and security of children and the facility. It is the Children's Program Teacher's responsibility to supervise and assist children while program participants are engaged in classes, training or appointments. The Children's Program Teacher must ensure that each child receives quality care in a nurturing environment.

Examples of Duties

Quality Care: Ability to manage large and small groups of children. Promote school readiness through early education and care. Promote cognitive and social emotional development in children.

Safety and Security: Practice universal precautions when handling babies and children. Prevent and manage emergencies according to Saint John's emergency protocol.

Classroom Environment and Operations: Maintain the classroom and entire campus facility both inside and outside, to ensure that it is clean and orderly at all times. Create an environment that welcomes children and encourages learning through play.

Ability to

Provide developmentally appropriate care for all children

Communicate effectively- verbally and in writing.

Work independently and as part of a team.

Use computer, copier and peripheral equipment.

Display time management, organizational, and conflict resolution skills.

Work effectively with outside agencies engaged in provided client services.

Prepare clear and concise reports and correspondence.

Provide evidence of problem-solving ability.

Utilize Microsoft Office Skills: email, word, excel.

Essential Requirements

High school diploma or GED with one year experience working effectively with the public in a community setting. Successful completion of Early Childhood Education courses (12 core units preferred). Willingness to continue professional



growth opportunities. CPR and First Aid certification. Experience working with children from a variety of backgrounds with varying levels of needs. Bi-lingual/bi-cultural knowledge is desirable.

Requires a full range of physical mobility, such as bending, stooping, lifting, turning, carrying objects, and grasping, as well as the ability to see and hear.

Saint John's Program for Real Change is an equal opportunity employer.

To Apply:

Please submit your resume in .doc or .pdf form with the subject, "Children's Program Teacher" to info@hrtogo.com.