



**Title: Clinical Supervisor**

**Pay rate: DOE**

### **Summary**

This position is responsible for the administration and clinical supervision of the CCTRP client services including programming for substance abuse, mental health, case management and vocational training. Responsible for coordinating and directing clinical care and performance improvement initiatives and requirements. Provides clinical supervision in group and individual session for staff and interns.

**Duties and Responsibilities:** include the following. Other duties may be assigned.

- Coordinates the day-to-day operations of CCTRP clinical program services.
- Supervises a multi-disciplinary staff of three or more clinicians and counselors; confers with staff regularly regarding techniques used, case progress, and related matters for the purpose of promoting and evaluating professional development and assuring quality of care, as well as reviewing work in progress.
- Conducts regular case conferences with clinicians, counselors, and interns for supervision and consultation; reviews participant case records and selects cases for discussion; supervises staff in assessing social, emotional and other causes of problem behavior and mental or emotional disorders and in developing and modifying treatment and approves alternative plans, or transfer of cases; supervises consultation activities of employees; is responsible for assignment and reassignment of employee caseload.
- Coordinates the assignment of cases, conducts clinical staff meetings and provides training; schedules staff to provide for weekend coverage; evaluates work performance; assists in disciplinary proceedings.
- Personally maintains a small caseload or handles some of the more complex cases; performs a variety of direct clinical, diagnostic, and treatment services.
- Provides mental health assessments, appropriate mental health diagnoses and develop clinical treatment plans.
- Participates in the establishment or revision of policies, procedures, guidelines, goals and objectives.
- Participates in community outreach and public relations activities.
- Develops, evaluates and coordinates effective and efficient service delivery supporting clients to achieve self-sufficiency.
- Contributes to the professional and organizational development of the Saint John's Program.
- Participates in clinic intern recruitment and selection and arranges for orientation, training and supervision.



## Qualifications

- Masters and/or Doctoral Degree in Psychology, Social Work, Counseling, or in a related field.
- Two years' post-licensure pertinent experience in social services, with an emphasis on program development, supervision, case management, individual and/or group counseling.
- Licensure required as a Psychologist, Clinical Social Worker, Marriage and Family Therapist or Professional Clinical Counselor
- The candidate must possess knowledge and skills in providing trauma informed and gender responsive services.
- Trained to recognize the signs of substance abuse and to respond to drug overdose and provide documentation used to meet with requirement within 30 calendar days of hire.
- Not currently on probation or parole. Must be discharged for at least three years.
- Effective communication skills including both oral and written forms.
- Knowledge of HIPAA and other regulations governing confidentiality, privacy, and security as it relates to behavioral healthcare.
- Valid California Driver's License and proof of personal auto insurance is required. Hire is contingent upon agency insurability.
- Must be able to pass a criminal background screening (Live-Scan), as well as maintain annual CPR certification, First Aid certification and Tuberculosis test results.
- Bi-lingual/bi-cultural knowledge is desirable.

## Organization Description

Saint John's operates the only program of its kind Sacramento County, and is built around an 12 – 18 month curriculum of intensive life skills and vocational training for homeless mothers and children - the most rapidly rising segment of the homeless population nationally. Established in 1985, Saint John's now provides a hand up and out of poverty through a trajectory of services focused on creating self-sufficiency. Included in this continuum are three housing programs, two public restaurants, including catering, and a public child care and development center. The mission of Saint John's Program for Real Change is to unleash the potential of mothers in crisis to improve their quality of life and enrich the lives of their families.

*Saint John's Program for Real Change is an equal opportunity employer.*

## To Apply:

If you meet the qualifications described herein, please submit in your resume/cover letter.